

Field of study **Management, Economy,  
Communication**

Training available in

Apprenticeship

Initial training

Continuing education

Recognition of prior learning

#### How to apply :

<https://www.univ-gustave-eiffel.fr/en/formation/applications-and-enrolment/applications>

#### Course venue :

Sup'Expertise - 9 rue du Moulin des Bruyères 92400 Courbovoie  
SUP'EXPERTISE PARIS

#### Calendar :

It is a twelve-month training course that consists of three days in the company and two days at the apprentice training centre, with tailored support and personalised monitoring of professional profiles.

#### Contacts :

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Academic coordinator

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#### More information :

For further details :

<https://www.univ-gustave-eiffel.fr/international/etudiants-internationaux>

Service Information,

Orientation et Insertion Professionnelle (SIO-IP) :

[sio@univ-eiffel.fr](mailto:sio@univ-eiffel.fr) / Tel : +33 1 60 95 76 76



**SUP**  
EXPERTISE

## Professional Bachelor Careers in Human Resources Management: Training, skills and employment Human Resources Management and Strategy



Institut Universitaire de Technologie (IUT)

Professional Bachelor LP

#### TO GET THERE

This professional Licence is designed for applicants with an Advanced Vocational Training Certificate or a tertiary Technical University Diploma. The prerequisites for international students are: two years of higher education (120 ECTS earned) and a good command of the French language (refresher course available at SUP'EXPERTISE).

#### ACQUIRED SKILLS

During the course, students of this professional Licence acquire skills in the following areas: recruitment, administrative monitoring, social dialogue, career management, employment management, administrative management of training, training engineering design, project management and writing a dissertation and report. This programme builds on the purely HR aspects of the training content by including teaching on projects and innovation.

#### YOUR FUTURE CAREER

The main career prospects are: versatile HR assistant (particularly in SMEs and SMI), recruitment officer, headhunter in a recruitment firm, HR research officer, training officer, assistant career manager, professional mobility officer, social relations assistant, school/work-study relations officer, disability and diversity officer, employment officer in a temping firm, etc.

#### BENEFITS OF THE PROGRAM

Location: Courbovoie. The decision to give students a solid foundation of skills in labour law (individual and collective relations; social dialogue; atypical contracts; promoting diversity). The decision to focus on the managerial and strategic aspects of HR. The decision to offer modules on new technologies, which represent a strategic challenge in terms of adapting and passing on skills within the company. Active support from the apprentice training centre in finding a company and contact with the network of partner employers.

More information



## YEAR

### **Droit social et droit du travail (ECTS:9)**

- Relations individuelles et Administration du personnel
- Relations collectives et dialogue social
- Prévention RPS et diversité

### **Fonction RH et Outils (ECTS:14)**

- GPEC et outils
- Politique de recrutement et outils
- Gestion des performances
- Temps de travail et rémunération
- RH et transition digitale
- Gestion et liquidation des retraites

### **Management RH (ECTS:9)**

- RH et RSE
- Conduite de projet RH
- Conduite du changement
- Gestion des conflits
- Management du Télétravail

### **Enseignements transversaux (ECTS:8)**

- Communication
- Outils bureautiques
- Anglais des RH
- SIRH
- Projet Voltaire

### **Mémoire (ECTS:10)**

### **Rapport (ECTS:10)**