

Institut Francilien D'Ingénierie des Services (IFIS)



# PROFESSIONAL BACHELOR HEALTH AND SOCIAL SERVICES FACILITIES MANAGEMENT

## Management des structures sanitaires et medico-sociales

PROFESSIONAL BACHELOR LP

FIELD Sciences Humaines et Sociales

Course suitable for

Initial Education

Apprenticeship

Continuing Education

Recognition of prior learning

• How to apply :

Candidature en ligne sur l'application eCandidat :  
<https://candidatures.u-pem.fr/>

• Course venue :

Institut Francilien d'Ingénierie des Services (IFIS) - 6/8 cours du  
Danube – 77700 SERRIS

• Calendar :

Courses are on a sandwich schedule with in-company periods  
and take place between mid-September and end June.

• Contacts :

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### ENTRY REQUIREMENTS

The Professional Degree is for students from initial second-year diploma programmes. It is open to students who have completed training in health, social and social welfare fields and who have significant experience in management.

The training programme takes the form of a sandwich course regardless of student status.

3 statuses are accepted:

- Apprenticeship
- Continuous training and professionalization contract
- Initial training (sandwich placement).

### ACQUIRED SKILLS

The course provides students with skills and knowledge in the fundamental management tools (project management, HR management, desktop tools, job analysis, communication, strategic analysis and management control), fundamental knowledge in the health field (health law, decentralization, health system and policy, ethics).

### YOUR FUTURE CAREER

At the end of this Professional Degree, graduates may move into the following professions:

- for students in continuous training: health executive, medical and paramedical services management and running.
- for students in initial training: administrative manager, assistant to social welfare and medical-social sector executives, HR assistant, quality assistant, assistant accountant, assistant to directors of retirement homes for dependent elderly people, executive secretary in clinics, etc.

### BENEFITS OF THE PROGRAM

The training programme accepts around 25 students per year.

Over half of the contributors are professionals from the healthcare and social welfare sector. Immersion in professional environments throughout the year. Theoretical knowledge and skills immediately used.

## STUDY PROGRAM

UE1 Medical Social System Law - Ethics - Health and Territory - Social Protection - Health System -

UE2 IT, Statistics and Languages Office Automation - Statistics - Information Analysis - English -

UE3 Management HR Management - Employment Analysis - Communication -

UE4 Management Strategy Strategic Analysis - Project Management - Quality Approach -

UE5 Tutored Project Methodology - Group Projects (Tutored Project) - Collective Projects (Business Game) - Independent Work on Tutored Projects -

UE6 Internship and Thesis Work/Study Internship and Thesis (16 weeks minimum) -

Choice of one optional unit

UE7 Management Management Control - Organisational Analysis (Audit) - Processes -

UE7 Disability and Dependency History and Sociology - Psychology - Human Rights -